Tech Readiness Checklist-Group 3

THE BIG THREE*
LAUNCH GROUP 3

☐ Submit the Kickoff form by 7/5

☐ Complete MLS Integrations/IDX agreements by 7/5

☐ Submit the MoxiEngage Credentials Form by 7/14
  • Credentials approved by 7/28

*Need to be completed in order to stay in current launch group.

HOUSEKEEPING

☐ Register for Leadership Orientations and Agent Trainings

In dash:

☐ Ensure agent business emails are either the company provided email (Office 365 or Google Workspace), or free Gmail

☐ Run Agent MLS ID Report/add dash MLS IDs for agents and offices

☐ Add agent license info if required

☐ Edit roles for Leads Engine access if needed

☐ Edit roles for MoxiWorks access if needed (after 8/15 provisioning date)

☐ Ensure DBAs/logos are included at the company and office levels